**Superintendent and Executive Regional Directors**

**2013-2014 Planning Meeting**

**DAY TWO – July 31, 2013**

**Guiding Question:** How do we lead implementation of the MCPS 21st Model of Education, meet the five District goals using the Professional Learning Communities model (DuFour, et al)?

**Long-term targets:**

* Meet the five District goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Consistently and fully implement the PLC structure district-wide
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for July 31 meeting:**

* Review norms and commitments
* Determine plan, strategies, and resources for status update to Board of Trustees
* Review 2013-2014 building goals
* Research, discuss and begin adjusting Principal Evaluation Process
* Discuss and determine direction and next steps for MBI in MCPS
* Discuss and determine direction and next steps for RTI in MCPS
* Discuss and determine direction and next steps for Common Core in MCPS
* Discuss and determine direction and next steps for STEM/STEAM in MCPS

**Resources Needed:**

* 2012 Status Update to the Board of Trustees document
* 2013-2014 Building goals
* Principal Evaluation Process notebook

**Roles for July 31 meeting:**

* **Facilitator/Time Keeper** - Mark
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA – July 31, 2013 8am-5:30pm**

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| **TIME** | **ACTIVITY** |
| **8:00-8:10** | Review and revise agenda |
| **8:10-8:20** | Reading |
| **8:20-8:30** | Review norms and commitments |
| **8:30-9:30** | Determine plan, strategies, and resources for status update to Board of Trustees   * Review 2012 status update document * What do we not include that we have in the past? * What format do we present? * How much time do we take? (as a whole and individually) * Who presents? When and what specifically? * Decide possible dates (hold on calendar until best date determined after talking with Board members) |
| **9:30-9:45** | Break |
| **9:45-10:15**  Region 1  **10:15-10:45**  Region 2  **10:45-11:15**  Region 3 | Review 2013-2014 building goals:   * Provide ***specific*** feedback:   + What’s hot and what’s not?   + How might they be improved? * Determine deadline for revised goals   + Due date to ERD   + ERD due date to Carol |
| **11:15-12:00** | Research, discuss and begin adjusting Principal Evaluation Process   * Determine Power Standards (5-6) for what principals should KNOW and BE ABLE TO DO * How will we know that they know it? (what deliverables will we expect?) * What do we do if they do not know it? (how do we provide support? when do we move to a plan of improvement? what does a plan of improvement look like? how is it implemented? how is it evaluated for plan completion? next steps after improvement plan – if they learned it, if they did not?) * What do we do if they already know it? (what strategies do we employ to keep our talent engaged, challenged, and motivated?) |
| **12:00-1:00** | BREAK FOR LUNCH |
| **1:00-1:30** | CONTINUE…  Research, discuss and begin adjusting Principal Evaluation Process   * Determine Power Standards (5-6) for what principals should KNOW and BE ABLE TO DO * How will we know that they know it? (what deliverables will we expect?) * What do we do if they do not know it? (how do we provide support? when do we move to a plan of improvement? what does a plan of improvement look like? how is it implemented? how is it evaluated for plan completion? next steps after improvement plan – if they learned it, if they did not?) * What do we do if they already know it? (what strategies do we employ to keep our talent engaged, challenged, and motivated?) |
| **1:30-2:00** | Discuss and determine direction and next steps for MBI in MCPS   * Action plans/next steps * Who is responsible * Timeline/due date |
| **2:00-2:30** | Discuss and determine direction and next steps for RTI in MCPS   * Action plans/next steps * Who is responsible * Timeline/due date |
| **2:30-3:00** | Discuss and determine direction and next steps for Common Core in MCPS   * Action plans/next steps * Who is responsible * Timeline/due date |
| **3:00-3:30** | Discuss and determine direction and next steps for STEM/STEAM in MCPS   * Action plans/next steps * Who is responsible * Timeline/due date |
| **3:30-4:00** | **Conclude and review:**   * Meeting notes for each day * Action plans/next steps for each item * Who is responsible for each item * Timeline/due date for each item * Agenda items for next meeting |